

* BOARD OF EDUCATION
Cape May County Special Services School District and
Cape May County Technical School District

AGENDA #76
MEETING MINUTES

March 28, 2023
3:32 P.M.

The following board members were present at the board meeting: Mr. Alan Gould, Board President, Mr. Christopher Kobik, Board Vice President, Mr. Kenneth Merson, Board Member, Mr. Casey Halverson, Board Member, Mrs. Lauren Reed, Board Member, Ms. Nancy Ramundo, Board Member, Dr. Judith DeStefano, Board Member.

In addition, present at the meeting were Ms. Jamie Moscony, Superintendent, Dr. Thomas Baruffi, Interim Assistant Superintendent, Mrs. Lauren Flynn, Business Administrator/Board Secretary, Mrs. Kathleen Allen, Business Administrator/Board Secretary, Amy L. Houck-Elco, Esquire and other administrators and members of the public.

Board President Alan Gould welcomed everyone to the meeting and thanked all for participating.

PLEDGE OF ALLEGIANCE

Board President Alan Gould led the group in the pledge of allegiance.

Board President Alan Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Cape May County Herald, The Press of Atlantic City and the County Commissioner's office on July 15, 2022 as prescribed by Chapter 231, laws of 1975.

Carol Russ from Ford Scott and Associates presented the June 30, 2022 audits for both districts to the Board of Education. She reviewed the processes that were completed during field work to render her opinion and discussed changes in revenue, expense and fund balances. She was pleased to report that there were no findings or recommendations for either district.

On the motion of Mr. Merson, seconded by Ms. Ramundo, the board reviewed, discussed and accepted the June 30, 2022 audits prepared by Ford, Scott & Associates for the Cape May County Special Services School District and the Cape May County Technical School District by roll call vote. There were no recommendations.

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano
Voting No: None
Abstained: None
Motion Carries.

I. APPROVAL OF MINUTES OF PREVIOUS MEETING

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the following minutes (A-C) were approved by roll call vote:

A. February, 28, 2023 Board of Education

B. February 28, 2023 Executive

C. March 8, 2023 Special Meeting

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo

Voting No: None

Abstained: DeStefano

Motion Carries.

II. PUBLIC COMMENTS

This meeting will now be open to public comments. If your questions pertain to litigation, student, or personnel item, please see the Superintendent after the meeting as the board does not discuss these matters in public. Depending on the nature and complexity of your questions, the board secretary may ask for your contact information so that someone can get back to you with a response. Pursuant to Special Services Policy #0167 & Tech Policy #9322, public comment shall be limited to five minutes per person and limited to a total of 30 minutes for all public comments.

NONE

III. REPORTS & PRESENTATIONS

A. STUDENT REPRESENTATIVES REPORT

Ms. Dempsey reported that Natural Sciences received an UTV and trailer with the funds from the Jerry Fund. She said that spring sports were off to a good start. She mentioned that the National Honor Society prom fashion show was next week and it was the first one since covid. She reported that in addition the CandyGrams fundraiser was going to start soon and that the Unified Sports March Madness event was a huge success. She commented that a large turnout is anticipated for the job fair this week and that Spirit Week events have been scheduled.

B. DISTRICT REPORTS / PRESENTATIONS

Ms. Megan Thompson of Cape May County Tech summarized the Seal of Biliteracy Program and presented medals to the four student recipients in this inaugural year of the program. Congratulations were extended to the students for their hard work and efforts to achieve this goal.

Ms. Susan Jurusz of Cape May County Tech updated the board on the adult education programs offered at Tech including the post-secondary, vocational and avocational components of each. She mentioned the training grants that create opportunities for students and how this increases the enrollment and success of the programs.

Dr. Thomas Baruffi presented on Special Services LEEP Programs and how they build partnerships with Tech programs and create interactive experiences for students. He reported that the No Limits Academy has been set up as an incentive for students and that they earn time at the gym for no referrals each week at school.

C. SUPERINTENDENT REPORTS

Dr. Baruffi commented on the SRO Services agreement between the Township of Middle and both districts. He mentioned that the CMCSSSD Education Association contract agreement has been reached with the Union. He reported that the county wide inservice was a huge success. He stated that the ESY dates are set and that an 11th grader has been selected for an Earth Day celebration award and a 1st grader received an honorable mention.

Ms. Moscony highlighted the county-wide inservice event and how the cross-collaboration was beneficial to everyone. She discussed some of the upcoming activities and events at Tech and mentioned that we were actively recruiting for staff and workforce.

IV. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. On the motion of Mr. Kobik, seconded by Mr. Halverson, the administrative items (a-c) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

2. On the motion of Mr. Kobik, seconded by Mr. Merson, the Line Item Budget Transfers (for February 2023) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo

Voting No: None

Abstained: DeStefano

Motion Carries.

3. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the Finance & Operations Items (a-h) were approved by roll call vote.

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

4. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the Curriculum Items (a-b) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

5. None this cycle.
6. On the motion of Mr. Kobik, seconded by Ms. Ramundo, Personnel Items (a-c) were approved by roll call vote.

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano
Voting No: None
Abstained: None
Motion Carries.

B. CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

1. On the motion of Mr. Kobik, seconded by Mr. Halverson, the administrative items (a-g) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano
Voting No: None
Abstained: None
Motion Carries.

2. On the motion of Mr. Kobik, seconded by Mr. Halverson, the Line Item Budget Transfers (February 2023) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo
Voting No:
Abstained: DeStefano
Motion Carries.

3. On the motion of Mr. Kobik, seconded by Mr. Halverson, the Finance & Operations Items (a-j) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano
Voting No: None
Abstained: None
Motion Carries.

4. On the motion of Ms. Ramundo, seconded by Mr. Kobik, the Curriculum Items (a-g) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano
Voting No: None
Abstained: None
Motion Carries.

5. On the motion of Ms. Ramundo, seconded by Mr. Kobik, the Policy Items (a-b) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano
Voting No: None
Abstained: None
Motion Carries.

6. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the Personnel Items (a-s) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

V. OLD BUSINESS

None

VI. NEW BUSINESS

None

VII. BOARD CORRESPONDENCE

None

VIII. EXECUTIVE SESSION

On the motion of Mr. Kobik, seconded by Mr. Halverson, the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 4:37 p.m. to discuss the following and to take action:

Personnel -

HIB -

Attorney Client Communication -

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

IX. RETURN TO OPEN SESSION

On the motion of Mr. Halverson, seconded by Mr. Kobik, the return to open session was approved by roll call vote.

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano

Voting No: None

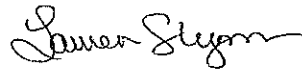
Abstained: None

Motion Carries.

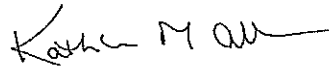
X. ADJOURN

On the motion of Mr. Kobik, seconded by Mr. Merson, the meeting adjourned 4:56 p.m. All were in favor, motion carried.

Respectfully submitted,



Lauren Flynn,
Board Secretary



Kathleen Allen
Board Secretary

IV. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. ADMINISTRATIVE

Be it resolved the Board of Education approves/accepts:

- a. Suspensions
- b. Affirm the Harassment, Intimidation and Bullying (HIB) investigations as reported to the Interim Assistant Superintendent and resolved by the Director, HIB Specialist, or Designee: None this cycle
- c. Professional Improvement Experience and Travel Expenses: None this cycle

2. BUDGET TRANSFERS

Be it resolved the Board of Education approves/accepts:

- a. Line Item Budget Transfers: **February 2023**

3. FINANCE & OPERATIONS

Be it resolved the Board of Education approves/accepts:

- a. Board Secretary Report and Treasurer’s Report: **January 2023**
- b. Board of Education’s **Monthly Certification** Budgetary Major Account/Fund Status. Pursuant to N.J.A.C. 6A:23-2.11©4, we certify that as of **January 31, 2023** after review of the Board Secretary’s and Treasurer’s Monthly Financial Reports, in the Minutes of the Board each month, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b)
- c. Bills List as presented: **March 2023**
- d. Budget Summaries, Enterprise and Student Activity Funds: **January 2023**
- e. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

Name	Purpose	Amount	Date/Years
Shared Service Agreement	Agreement between CMCSSSD and Middle Township Police Department for a School Resource Officer	As per attached	7/1/2023 - 6/30/2023
Affiliation Agreement	Elizabethtown College	N/A	3/28/2023 - 6/30/2023
Name	Purpose	Amount	Date/Years

Affiliation Agreement	Millersville University of Pennsylvania	N/A	3/28/2023 - 6/30/2023
Emerald Business Supply	Renovation of GEB Nurses Suite, pricing under Cooperative Pricing Agreement, TIPS contract numbers 210305 & 200301	\$43,159.11	SY 2022-2023
Allegiance Access Technologies, LLC (Stanley Access)	Removal and Install of 4 automated doors at the high school crossover	\$37,942.24	SY 2022-2023
Sheppard Bus Service	To/from multi quoted contract for route QWB03	\$17,286.00	February 2023 - June 2023
St. Maria Transportation	To/from multi quoted contract for route QMTCHOP on behalf of Middle Township	\$19,822.00	March 2023 - June 2023
JD Gaskill & Son	To/from multi quoted contract for route QLPS on behalf of Linwood Public Schools	\$6,900.00	March 2023 - June 15, 2023
CMCSSSD	Joint Transportation Agreement route QMTPRIDE & MTPRIDE for Ocean City BOE	\$19,632.00	December 2022 - June 2023
James Transportation	To/from multi quoted contract for route QLT01 on behalf of Lower Twp	\$16,409.00	March 2023 - June 2023
CMCSSSD	Joint Transportation Agreement route ESY22-SS01 for LH with Atlantic City BOE	\$5,353.56	July 2022 - August 2022 ESY
Del. City Bus	Rescind to/from multi contract QWB-01 on behalf of Woodbine for homeless, quoted route QWB-01. Never ran	(\$342.95 per diem)	November 2022-TBD
Name	Purpose	Amount	Date/Years

St. Paul Transportation, Inc	Rescind to/from Transportation multi contract & bid Renewal CMC22-04, route MT22-06 never ran	(\$91352.12)	2022-2023 SY
School Hero	To/from multi quoted contract QMTMS for route QMTMS on behalf of Middle Twp	\$16,701.00	March 2023 - June 2023
St. Paul Transportation, Inc	To/from multi quoted contract QYALE03 for route QYALE03 on behalf of Middle Twp for KM.	\$15,235.00	March 2023 - June 2023

- f. Grants/Donations:
 - (1.) Donation: Girlfriends Group, clothing for a student in need and \$500 in ShopRite gift cards to be used for the food pantry
 - (2.) Grant: Submission/Acceptance of Small Rural School Achievement (SRSA) Grant 2022 in the amount of \$35,759
- g. The following item(s) to be disposed or sold on gov/deals: None this cycle
- h. Pressure Cooker (Free Throw Competition) Wednesday, March 29, 2023, Noon - 1:30PM, in the ABC Gym

4. CURRICULUM

Be it resolved the Board of Education approves/accepts:

- a. Field Trips as listed
 - (1.) Ocean Academy: None this cycle
 - (2.) CMC High School: None this cycle
 - (3.) LEEP
 - (4.) OXE
- b. Presenters/Interns/Programs/Support Groups:

Name	Purpose	Amount	Date/Years
No Limits Academy	CBI for ERIP Middle School and High School Students, 14 visits, 2 times per week	\$6,000	4/5/2023 - 5/31/2023
Lindsay Robbins	Millersville University PT student, to complete 15 observation/intern hours under the supervision of Adelina Redzepi	N/A	May 2023

5. POLICY/REGULATION

Be it resolved the Board of Education approves/accepts upon the first reading:
 None this cycle

6. PERSONNEL

Be it resolved the Board of Education approves/accepts:

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Requests for emergent hiring will be made where appropriate.

Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Allison Ross	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	3/29/2023 - 6/30/2023
Diana Diaz	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	3/29/2023 - 6/30/2023
Justin Easley	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	3/29/2023 - 6/30/2023
Leon Hart	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	3/29/2023 - 6/30/2023
Alyssa Justis	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	3/29/2023 - 6/30/2023
Jennifer Wilson	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	3/29/2023 - 6/30/2023
Natalia Salvat-Serrano	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	3/29/2023 - 6/30/2023
Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Julia Beck	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem	3/29/2023 - 6/30/2023

			1:1 Aide: \$20 per/hr	
Corinne Errico	Substitute Teacher	General	\$175 per diem	3/29/2023 - 6/30/2023
Brett Fereday	DJ for CMCHS Prom	General	\$300	5/19/2023
Dana Martino	Substitute LEEP Recreation Counselor	Grant	\$45 per hour	3/23/2023 - 6/30/2023
Walter O'Donnell	Teacher Aide	General	Schedule B Step 5 \$28,453 prorated 10 months	4/3/2023 - 6/30/2023
Patrick Rudden	Maintenance Mechanic	General	Schedule G Step 1 \$64,108 prorated 12 months	3/29/2023 - 6/30/2023
Extended School Year Staff	As per exhibit	ESY	TBD	6/29/2023 - 8/3/2023

- b. Professional Development Trainings: None this cycle
- c. Leaves of Absence:

Employee #	Sick Days	Personal Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6142	Revised 4	0	0	Revised 29	BOE Paid/Unpaid LOA	1/25/2023 - 3/14/2023
5844	0	0	0	TBD	Intermittent BOE Unpaid LOA/ Intermittent NJFLA	12/6/2022 - 6/15/2023

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IV. DISTRICT ACTION ITEMS

Be it resolved the Board of Education approves/accepts:

B. CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

1. ADMINISTRATIVE

- a. Suspensions: 8 in-school suspensions; 5 out-of-school suspensions;
- b. Affirm the Harassment, Intimidation and Bullying (HIB) investigations as reported to the Superintendent and resolved by the Principal, HIB Specialist or Designee: HIB Report
- c. District Staff to attend travel events as follows, with attendance at these functions previously approved by the Superintendent as (a) work related and within the scope of the work responsibilities of the attendee, (b) promoting the delivery of instruction or furthering the efficient operation of the school district, and (c) fiscally prudent, the Board finds the travel and related expenses for attendance at these previously approved functions necessary and that the expenses are justified and therefore reimbursable pursuant to NJCMB Circular Letter 06-02 and, if funded by federal grants, OMB Circular A-87:
 - 1. Linda Erickson to attend HR Manager Certification Virtual Training from May 8, 2023 through May 12, 2023 in the amount of \$1,169.00.
- d. Tuition Reimbursement for Stephanie Fisher to take a class at ACCC to obtain an Accounts Payable Specialist Certification in the amount of \$1,295.00
- e. Cape May County Technical School District BOE and the Cape May County Technical High School Education Association LPN Sidebar Agreement.
- f. Articulation Agreement between Delaware Valley University and Cape May County Technical School District.
- g. Agreement between the Sports Fishing Championship and the Cape May County Tech FFA Chapter.

2. BUDGET TRANSFERS

- a. Line Item Budget Transfers - February 2023

3. FINANCE & OPERATIONS

- a. **Board Secretary Report and Treasurer's Report: January 2023**
- b. Board of Education's **Monthly Certification** Budgetary Major Account/Fund Status. Pursuant to N.J.A.C. 6A:23-2.11©4, we certify that as of **January 31, 2023** after review of the Board Secretary's and Treasurer's Monthly Financial Reports, in the Minutes of the Board each month, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).
- c. **Bills List as presented:**
 - 1. **Bills List - March 28, 2023**
- d. **Fund Summaries: Other Funds (Enterprise, Scholarship, SAF, etc): January 2023**
- e. To accept and place on file the June 30, 2022 Annual Comprehensive Financial Report (ACFR) and the Auditors' Management Report for the Cape May County Technical School District as presented with no findings and no recommendations.

f. Bids/Contracts/Reports/Quotes/Agreements:

<u>Ref/Vendor/Agreement</u>	<u>Purpose</u>	<u>Fee/Amt</u>	<u>Dates</u>
Middle Township Police Dept Shared Services	School Resource Officer Agreement with CMCTSD	Per Year	7/1/23-6/30/26
Comcast Enterprise E-RATE Reimbursable	Service Agreement Internet (EDI) w/ Static IP	\$1,650 p/mth Less Credit 50%	7/1/23-6/30/26
Comcast Enterprise E-RATE	Service Agreement Phones-Fiber	NTE \$800 p/mth	7/1/23-6/30/26
Canon Solutions America-Quoted	Copier Agreement w/ Print Mgmt 60-Month Lease (13 Copiers)	\$2,339.60 p/mth	7/1/23-6/30/28

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Dandrea Constr Co, Inc. Main Entry Addition	Payment Application #2 Approved by MMPF Architects	\$305,757.55	3/2/2023
Fabbri Builders, Inc. Main Entry Addition	Payment Application #11 Approved by MMP Architects, LLC	\$298,466.74	3/23/2023
Fabbri Builders, Inc. PCO #16	Change Order No. 12 Decreased Allowance	\$2,080.99	3/15/2023
Fabbri Builders, Inc. PCO #17rev	Change Order No. 13 Decreased Allowance	\$6,500.00	3/23/2023
Montrose Environmental Professional Services	RTK Survey, Haz-com & CH Plan, Compliance Assessment & training	\$10,850.00	3/28/2023
EmployeeCare	Employee Assistance Plan	\$5,000.00	3/01/23-2/28/24

g. Grants:

<u>Program / Award</u>	<u>Status</u>	<u>Amount</u>	<u>Grant Period</u>
Special Olympics (SONJ) Unified Sports	Accept	\$3,000	SY 2022/2023
REAP/SRSA	Apply/Accept	\$24,902	SY 2023/2024
School Climate Change	Apply/Accept	\$6,600	4/1/23-6/30/23
New Jersey WIOA Title II Literacy	Accept	\$15,500	Current Fiscal SY Ending 6/30/2023

h. Items for Disposal/Scrap/Sale:

<u>Inventory #</u>	<u>Name of Item(s)</u>	<u>Value of item(s)</u>	<u>Reason(s)</u>
1005625	Star Trac Triceps Extender	N/A	Sell-Gov Deals
1005628	Star Track Abs/Lower Back	N/A	Sell-Gov Deals
1005898	Treadmill	N/A	Trash/Recycle

i. Accept Items of Donation:

<u>Name of Item(s)</u>	<u>Value of item(s)</u>	<u>Individual/Organization</u>
Cape May County Community Champion of the SPC "The Catch"	\$5,000	Cape May Tech FFA Chapter

j. Facility Use Approvals/Agreements:

<u>Site Location</u>	<u>Purpose</u>	<u>Fee/Amt</u>	<u>Dates</u>
Cape May County Park	Use of fields for baseball practice	N/A	3/16/23 to 6/11/23

4. CURRICULUM

Be it resolved the Board of Education approves/accepts:

- a. GP 30 Application:
 - GP30 Application
 - Lease Renewal
 - Site Plan
- b. Program of Studies 2023-2024
- c. 2023-24 Advisory Board dates: October 17, 2023 and April 24, 2024.

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- d. Automotive Curriculum
- e. Stockton University LDTC Practicum Mentoring Program

f. Field Trips:

<u>Date(s)</u>	<u>Description/Purpose</u>	<u>Students</u>	<u>Teachers & Aides</u>
03/09/2023	Unified Sports-Basketball Tournament End of Year Event @CMCSSSD	10	1
03/30/2023	Visit to DRBA - Job Shadowing/Career Prep	55	5
03/30/2023	Construction ShowCase Atlantic City Convention Center -Carpentry Students	10	1-2
03/31/2023	Hospitality Presentation Wetlands & Avalon Country Club, Stone Harbor	10	2
04/01/2023	SkillsUSA Awards Ceremony Raritan High School, Bridgewater, NJ	50	8
05/11/2023	Set-Up Prom Decorations and Table Settings Wildwood Convention Center	20	2
06/08/2023	Peer Leadership Activities Morey's Pier, WW, NJ	24	1

g. Fundraisers/Activities:

<u>Date(s)</u>	<u>Activity</u>	<u>Class/Club</u>	<u>Advisor</u>
3/14-4/1/23	FFA Jacket Fundraiser	FFA	Toft
3/31/2023	Prom Fashion Show	NHS	Tack
3/31-5/31/23	Unified Sports/Carpentry Students Building Birdhouses	Unified Sports	Egnor
3/21-3/27/23	"Peeps for Peers Candy Sale	Student Gov't	Embs
3/27, 3/29	Special Services Student Visits	Natural Sciences	Toft
3/30, 3/31/23	to Cape May County Tech		
4/4/2023	Pie Throwing Contest @ Pep Rally	Student Gov't	Embs
06/03/2023	West Cape May Strawberry Fest (selling strawberry shortcakes)	Class of 2024	Aftanis

5. POLICY

a Be it resolved the Board of Education approves/accepts the first reading:

- i. New Policy 8454 Management of Pediculosis
- ii. New Policy 5514 Student Use of Vehicles On School Grounds
- iii. New Policy 2431.3 Heat Participation Policy for Student Athlete Safety
- iv. New Policy 2431.4 Prevention/Treatment of Sports-Related Concussions and Head Injuries
- v. New Regulation 2431.1 Emergency Procedures for Sports and Other Athletic Activity
- vi. New Regulation 2431.2 Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad
- vii. New Regulation 2431.4 Prevention and Treatment of Sports Related Concussions and Head Injuries
- viii. New Job Description: D-6.5.1 Environmental Science & Sustainability Teacher
- ix. New Job Description: B-3.1 Coordinator of Computer Services/Information Technology
- x. New Job Description: E-1.2 Supervisor of Guidance

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- xi. Revised Job Description: E-1.1 Supervisor of Child Study Team and Special Education

b. Be it resolved the Board of Education approves/accepts the second reading:

- xii. New Policy 7420 Hygienic Management
- xiii. New Regulation 7420.1 Bloodborne Pathogen Exposure Control Plan
- xiv. New Regulation 7420 Handling and Disposal of Body Wastes and Fluids
- xv. New Regulation 7420.2 Chemical Hygiene

6. PERSONNEL

Be it resolved the Board of Education approves/accepts:

All hiring are upon the recommendation of the Superintendent and contingent upon completion and verification of employment requirements:

a. To approve the following position job descriptions:

- i. B-3.1 Coordinator of Computer Services/Information Technology
- ii. D-6.5.1 Environmental Science & Sustainability Teacher
- iii. E-1.1 Supervisor of Child Study Team and Special Education
- iv. E-1.2 Supervisor of Guidance

b. To accept the following resignations/terminations/ retirements:

- i. Retirement: Jennifer Siciliano, effective 7/1/2023.
- ii. Retirement: Karen Smith, effective 7/1/2023

c. To rescind the approval of the following Part- Time Unarmed Security Guard:

- i. John Potenski -

d. To approve the following Position Transfers for the 23/24 school year:

- i. Denise Orlandini, Director of Guidance and Special Education to Supervisor of Guidance, effective July 1, 2023.
- ii. Ann Zilinek, PN Instructor, 10-month position to 11-month position at the prorated salary of \$78,773, Step 9C MA effective on or around April 1, 2023.

e. To approve the following Part-Time Unarmed Security Guards @ \$20 p/h NTE 24 hours per week in accordance with the security schedule: 2 Guards per day NTE 8 hTours per day from May 1 through June 30, 2023. Charged to account #11-000-266-100-000-99:

- i. Robert Campbell Jr.

f. To approve the following Leave of Absence in accordance with the FMLA & NJFLA:

- i. Employee #395 (Support Staff), Paid/unpaid leave of absence beginning on or around 3/17/2023 to TBD.

g. To approve the following Placement of Professional Student Intern for 22/23 school year:

- i. Lisa DeLasotta - LDT-C with Stockton University, unpaid, 90 subsequent hours to be completed no later than August 1, 2023

h. To approve the following Long Term Substitute for 22/23 school year:

- i. Jennifer Goetz, LPN Instructor, 10-month position, at the prorated salary of \$59,587, Step 1 BA effective on or around 4/1/2023.

i. To approve the following Professional Staff candidates for 22/23 school year:

- i. Nehalben Bhatt, LPN Instructor, 11-month position, at the prorated salary of \$76,573, Step 9B effective on or around 4/3/2023.
- ii. Talia Branda, Guidance Counselor, 10-month position at the prorated salary of \$62,587, Step 3 MA effective on or around June 1, 2023.

Cape May County Technical School District

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- iii. Marc Roesch, Guidance Counselor, 10-month position at the prorated salary of \$74,312, Step 10 MA +30 effective on or around June 1, 2023.
- j. To approve the following **Professional Staff candidates** for **23/24** school year:
 - i. Sharon DeNafo, Supervisor of CST and Special Services, 12-month position at the prorated salary of \$105,000 effective on or around July 1, 2023. +15 sick days from previous district
 - ii. Brittany Collins, Special Education Science Teacher, 10-month position, at the prorated salary of \$63,175, Step 5 BA effective on or around September 1, 2023.
 - iii. Shannon Costello, Special Education English Teacher, 10-month position, at the prorated salary of \$66,380, Step 7 BA, effective on or around September 1, 2023.
- k. To approve the following **salary adjustments** pursuant to Article XVI-L of CMCTHSEA Contract:
 - i. Sharon Lee Kustra, Teacher- Step 17C \$94,104 + \$900 super step effective 9/1/2022
 - ii. Karen Smith, Aide- Step 17 \$36,758 + \$1,500 BA sub-cert + \$600 super step eff 9/1/2022
- l. To approve the following **Stipend** for 22/23 school year pursuant to Article VII-A-2a-3 of CMCTHSEA Contract:
 - i. Sheila DiMarco - \$600.00
- m. To approve the following staff to provide **Homebound Instruction** for M.A., @ \$40 p/h, charged to account #11-150-100-101-000-99:
 - i. Bryan Weigly
- n. To approve the following **Substitutes for 22/23** school year as needed basis @\$125 per day:
 - i. Isabella Henney
- o. To approve the following **Seat Time Recovery Monitors** for 22/23 school year (2/6 through 2/23/23) on an as needed basis, not to exceed 3 hours after school or 3 hours in the evenings at a rate of \$40 p/h, charged to account #20-490-100-100-000-99.
 - i. Jason Vilimas
 - ii. Gina Tack
 - iii. Maria McGreevy
 - iv. Sam Picketts
- p. To approve the following **Athletic Trainer for the 22/23 Spring Season** at the rate of \$30 p/h, charged to account #11-402-100-100-00T-99:
 - i. Sherilyn Neri
- q. To approve the following **Volunteer Coaches** for the 22/23 school year:
 - i. Robert Aftanis - Assistant Baseball Coach
 - ii. Daniel Loesch - Assistant Baseball Coach
 - iii. Matthew Pleasants - Assistant Baseball Coach
- r. To approve the following **Baseball/Softball Game Staff** for the 22/23 school year, 2 Staff per game @30 per game to work the scoreboard, charged to account #11-402-100-100-00E-99:
 - i. Gerard Chretien
 - ii. Michael Palombo
- s. To approve **Student Supervision: Prom Fashion Show**, @\$40 p/h, NTE 6 hours each on March 31, 2023, charged to account #20-366-100-101-000-99.
 - i. Jonathan Niemira